

Friends of The Volcano School of Arts & Sciences
Meeting Minutes
June 2, 2022
4:30 PM
Zoom Virtual Meeting
APPROVED MINUTES

Directors Present: Jeffrey Mermel, Mara Saltzman, Matt Luera, Bill Hamilton, David Goodman, Melissa Fletcher, Kalima Kinney (ex-officio), Aubrey Hawk, Ian Cole, Lorna Larsen-Jeyte

Directors Absent:

Guests/Members Present: Lynn Melena, Jessica Rojas, Tamar DeFries

Call to order: Ian Cole called the meeting to order at 4:33AM.

Announcements: Ian Cole thanked the school for the beautiful graduation ceremony and Ho'iki.

Minutes from May 5, 2022: Jeffrey Mermel motioned to accept minutes, Aubrey Hawk seconded; Mara Saltzman discussed the publishable addendum; all in favor (9); none opposed.

Minutes from May 14, 2022: Matt Luera motioned to approve minutes from May 14, 2022; Lorna Larsen-Jeyte seconded; all in favor (9) none opposed.

May 17, 2022 e-vote: Jeffrey Mermel motioned to move that the recent \$1,000 unrestricted donation by Lynn Melena's friend Carolyn Mears be put into the Pay-It-Forward Fund; Lorna Larsen-Jeyte seconded the motion; all in favor (9) by email vote; none opposed.

Financials: David Goodman reviewed and approved the May 2022 bank account statement and reconciliation report.

The auditor procurement was discussed.

David Goodman motioned to accept Carbonaro CPAs proposal for this year's audit; Jeffrey Mermel seconded; no further discussion; all in favor (9); none opposed.

Atherton requested a financial report before the second half of the grant is released.

Mara Saltzman motioned to establish a 'Pay It Forward' to assist families in community; Jeffrey Mermel seconded the motion; discussion centered on the restricted/unrestricted nature of a recent donation. David Goodman motioned to establish a 'Pay It Forward' fund and to move a \$1,000 unrestricted fund donation to establish the fund and open the fund to further donations; Jeffrey Mermel seconded the motion; discussion centered on purpose of fund; reference to email thread on Wednesday May 17-18, 2022; all in favor (9); none opposed.

David Goodman motioned to accept the financials (4/30/22) Profit and Loss by Class, Balance Sheet, Funds Summary) as presented; Aubrey Hawk seconded the motion; no further discussion; all in favor (9); none opposed.

Principal's Announcement: The potential mobility of the EnviraPod was discussed.

New Business: The potential of an additional school site was discussed.

David Goodman motioned for FVSAS to submit a revised lease agreement to St. Theresa Church for discussion and negotiation; Jeffrey Memel seconded the motion; no further discussion; all in favor (9); none opposed.

Construction: See Addendum

Committee Reports: Fundraising (nothing to share this time).

Unfinished Business: Board Retreat postponed.

Old Volcano Road insurance was renewed recently. **Jessica Rojas will reach out to get an insurance quote for the potential school site at the church property.** Affordability of insurance was discussed.

Next Meeting Date/Time: July 7, 2022 at 4:30PM

Motion to adjourn: Ian Cole motioned to adjourn the meeting; Melissa Fletcher seconded the motion; all in favor (9); none opposed.

Minutes respectfully submitted by
Mara Saltzman
FVSAS Secretary
June 2, 2022 Draft/unapproved
July 7, 2022 approved

Addendum:

FVSAS/VSAS Board Meeting
Construction Notes (Subject to Change)
May 2022 (for June 2, 2022 Meeting)

Civil Construction.

Construction Update.

Upcoming scheduled work: 1) Classroom Portable, 2) Electrical, 3) Mobile Kitchen Pad, 4) ADA Walkways, and 5) A/C Removal.

See attachment titled "May 2022 Photo Journal" (Attachment No. 1_ May 2022 Photo Journal).
Engineering Partners (EPI).

EPI RFI Responses received on May 2, 2022:

Hirayama: Sheet E-202 Detail #3 pull box. Please clarify the type of box to be used. It's not located in a traffic area so can we use the quazite type and not concrete with a traffic rated cover? Please advise.

EPI: We consider the handholes to be outside the area of vehicular traffic and as such non traffic rated is acceptable as long as acceptable to owner. Owner may prefer traffic rated if desired to protect against an unforeseen traffic loading (ie cars accidentally driving on grass).

EPI RFI Response received on May 2, 2022: Hirayama: Sheet E-101 site plan shows the duct package stubbing out to the road for future. The duct line shows it being connected to the Fire Alarm UG box, but doesn't reflect it on Sheet E- 202 Detail #4. Please advise.

EPI: See attached document titled: Attachment No. 2_2022-05-02 VSAS PH2 Electrical Add4 S.

EPI RFI Response received on May 2, 2022:

GC: Clarification (RFI 02) regarding the concrete pillar block.

EPI: We do not have any objection to substituting the footings for the proposed block. A couple of other options that would be acceptable are: Adjusting the span of the stringers so that the footings are farther away from the bottom of the ramp. Shifting the concrete thickened edge further up the ramp, past the first set of footings so that some of the incline in the ramp is concrete. This would provide a higher thickened edge for more clearance under the stringers.

EPI Portable Classroom Doors Response on May 9, 2022:

EPI: Following is the comment that we received from the County Building Plan Reviewer:

1. Correction Type

General: Category

General Correction: Corrective Action; submission 2 - a) correction required: Diagonal measurements shall include all Fire areas the exits serve (including Offices) and shall be the longest diagonal distance (not including electrical space) (my calculations = $63.78 \times \sqrt{2} = 90.0$; apart (center to center of doors)). b) corrected (panic indicated on door schedule) Comment: Chapter 10 Means of Egress: a) Sec 1007.1.1 - Two exits required - one half the diagonal apart. b) Sec 1010.1.10 - Panic Hardware. (provide window/door schedule)

Response: Sheet A102: Diagonal shown to include office and revised to 63'-10". Door to be relocated to satisfy $\frac{1}{2}$ diagonal distance requirement.

If the doors measure to what the plans show, then it should be acceptable to the County to leave them in place.

EPI RFI Response received on May 20, 2022:

Hirayama: Site plan shows a " conduit from new communication junction box to the existing communication rack. Please confirm the location of the existing communication rack.

EPI: Ok, we are looking at this.