

**Friends of The Volcano School of Arts & Sciences**  
**Meeting Minutes**  
**February 3, 2022**  
**4:30 PM**  
**Zoom Virtual Meeting**  
**APPROVED MINUTES**

Directors Present: Matt Luera, Mara Saltzman, Ian Cole, Melissa Fletcher, Jeffrey Mermel, Lorna Larsen-Jeyte, Kalima Kinney (ex-officio), Aubrey Hawk, David Goodman

Directors Absent: Bill Hamilton

Guests/Members Present: Lynn Melena, Tamar DeFries, Jessica Rojas, Jason Price

Call to order: Ian Cole called the meeting to order at 4:34PM.

Minutes from January 6, 2022: **Lorna Larsen-Jeyte motioned to approve minutes from January 6, 2022; Ian Cole seconded the motion; no further discussion; one abstention (Jeffrey Mermel); all in favor (7); none opposed.**

Financials: Financials consisting of the December 2021 Profit & Loss by Class, Balance Sheet, Kitchen GIA summary and Fund Summary were presented by Jessica Rojas.

David Goodman reviewed and approved the bank account statement and reconciliation reports from 12/31/21.

\$20,000 goal for EnviraPod funding was surpassed. Donations are still coming in.

The audit is in the review process now and almost complete.

**Aubrey Hawk motioned to approve financials as presented; David Goodman seconded the motion; no further discussion; all in favor (8); none opposed.**

School Update: Jeffrey Mermel covered for absent staff during quarantines, covering for educational assistants to allow teacher breaks. Board Directors are encouraged to volunteer on campus.

Touring the EnviraPod is possible for donors (given a threshold of donation), FVSAS Directors/Members, and Governing Board Directors.

Aubrey Hawk is co-teaching the Roots of Empathy program with fifth grade teacher Kris Wolfgang. Roots of Empathy teaches students compassion through involvement between the class of students and a volunteer mother and infant team.

The Volcano Community Association made a large donation to the school for the robotics program.

Construction: Challenges with energy codes were discussed. See Addendum.

Representative Onishi has been a great supporter: Tamar DeFries and Kalima Kinney will approach Representative Onishi and other leaders to help resolve some issues.

Unfinished Business: Potential property purchase was discussed.

The inperson Board retreat is postponed due to Covid-19.

The process for issuing tax letters for donations to FVSAS and the school was discussed.

Next meeting date/time: The next FVSAS meeting will be March 3, 2022 at 4:30PM.

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Motion to adjourn: Aubrey Hawk motioned to adjourn the meeting at 5:54PM; Matt Luera seconded the motion; all in favor (8); none opposed.

Minutes respectfully submitted by  
Mara Saltzman  
FVSAS Secretary

February 3, 2022 Draft/unapproved

March 3, 2022 approved

### **Addendum:**

FVSAS/VSAS Board Meeting  
Construction Notes (Subject to Change)  
January 2022 (for February 3, 2022 Meeting)

### **Civil Construction.**

#### Construction Updates.

Scheduled work from 02/03 to 02/22:

- Demolition of front fence.
- Fencing to be completed.
- Backfilling retaining wall and grading.
- Receive septic tank. Install and live tie-ins.
- Remove old septic tank.

- Continue with sidewalk (in back area that crosses the old septic system).
- Complete grubbing and grading.

See attachment titled “January 2021 Photo Journal”.

Pay Application Nos. 4 – 8 reviewed and approved by Construction Committee on 02/02/22.

### **Engineering Partners (EPI).**

#### Permit.

On January 28, 2022, EPI provided the following reviewer/EPI comments:

**Comment 1.** Construction Cost of the Classroom Trailer.

**Comment 2.** EPI to revise the drawing title to highlight “floor plan”.

**Comment 3.** The doors need to be farther apart to comply with the code. That means one door will need to be moved away from the other by about 2 feet.

**Comment 4.** Energy Code.

### **Attachments**

1. January 2022 Photo Journal
2. 2022-01-20 Permit Review Comments