

Friends of The Volcano School of Arts & Sciences
Meeting Minutes
December 2, 2021
4:30 PM
Zoom Virtual Meeting
APPROVED MINUTES

Directors Present: Ian Cole, Jeffrey Mermel, Mara Saltzman, Kalima Kinney (ex-officio), Matt Luera, David Goodman, Melissa Fletcher.

Directors Absent: Lorna Larsen-Jeyte, Aubrey Hawk, Bill Hamilton

Guests/Members Present: Jason Price, Lynn Melena, Jessica Rojas

Call to order: Ian Cole called the meeting to order at 4:31PM.

Minutes from November 4, 2021: **Jeffrey moved to accept minutes as corrected; Matt Luera seconded the motion;** no further discussion; **all in favor; none opposed.**

Financials: Jessica Rojas presented the financials consisting of 10/31/21 Profit & Loss by Class, Balance Sheet, Kitchen GIA report, Funds summary, and Envira Pod donations.

David Goodman reviewed and approved the bank statement and reconciliation ending 10-31-2021.

The school has CIP funds so contracts may need to be transferred to the school.

FVSAS Audit has not concluded but we are close to having it finished.

Ian Cole motioned to accept the December 2, 2021 financials; Jeffrey Mermel seconded the motion; no further discussion; **all in favor; none opposed.**

Report from Principal: Acquiring additional sites was discussed.

Construction Committee Report: Construction minutes attached. Septic is in route.

Nomination Committee: Nothing to share at this time.

Unfinished Business: January 22, 2022 will be the date of our FVSAS Board Retreat. 'Melissa is working on logistics. Aubrey, Jeffrey, Lynn, and Kalima are working on content.

Envira Pod freight damage claim has been settled and PV solar, water, and wood stove are now in place. Jason Price is working on the security system and is building the entry stairs. Teacher Barbara Sarbin says she expects to welcome students into the Envira Pod no later than Dec. 15. Envira Pod donations are at just over \$18,000.

Next meeting date/time: January 6, 2021 at 4:30PM

Motion to adjourn: Ian Cole motioned to adjourn; Melissa Fletcher seconded the motion; all in favor; none opposed.

Minutes respectfully submitted by

Mara Saltzman

FVSAS Secretary

December 2, 2021 Draft/unapproved

January 2022 approved

Addendum:

FVSAS/VSAS Board Meeting
Construction Notes (Subject to Change)
November 2021 (for December 2, 2021 Meeting)

Civil Construction.

Construction Updates.

- Continued Grading and Grubbing
- Concrete Curbing
- French Drain

Please see attachment titled "November 2021 Photo Journal".

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Engineering Partners (EPI).

Permit Update. Per Brian F. Funai, Project Manager, EPI, via call with Tamar deFries, DPW responses will be submitted before the end of the week (12/03/21).

See attached:

1. 2020-06-09 VSAS Final Bldg Mark up
2. Permit Review Comments
3. Project Declaration-v.4-6 9.3.21 (1)
4. Property Declaration Form.pdf
5. Building Permit Authorization TMK (3)1-9-004-019_2-23-2018
6. Executive Order Keakealani School 1943
7. Volcano School of Arts and Sciences - Lease Agreement 8-5-2012
8. 011221_A001
9. 011221_A102
10. 011221_A302