

Friends of The Volcano School of Arts & Sciences
Meeting Minutes
November 4, 2021
4:30 PM
Zoom Virtual Meeting
APPROVED MINUTES

Directors Present: Jeffrey Mermel, Lorna Larsen-Jeyte, Mara Saltzman, Matt Luera, Melissa Fletcher, Ian Cole, Aubrey Hawk, Kalima Kinney (ex-officio), David Goodman

Directors Absent: Bill Hamilton

Guest/Members Present: Tamar DeFries, Lynn Melena, Jessica Rojas

Call to Order: Ian Cole called the meeting to order at 4:33PM.

Welcome/announcements:

Minutes from October 7, 2021: **Jeffrey Mermel motioned to accept the October 7, 2021 minutes, Matt Luera seconded the motion; (6) in favor; none opposed; Ian Cole and Mara Saltzman abstained due to absence on October 7, 2021**

Financials: Envira Pod funds raised discussed: just over \$16,000 has been raised so far.

Financials consisting of September 30, 2021 Profit & Loss by Class, Balance Sheet, Kitchen GIA summary, and Fund Balances summary were presented by Jessica Rojas.

Atherton report is due in December 2021. No changes in kitchen grant in aid. CIP funds due to FVSAS were discussed.

Kim Miller, guidance counselor, identified families for Covid relief funds: FVSAS will put in two dollars of unrestricted funds to even out the amount of gift cards.

A \$3,000 anonymous donation came in which can go to Envira Pod or the area of greatest need.

Kitchen GIA will be spent down as soon as the building permit comes.

Aubrey Hawk moved to accept the financials as presented; Lorna Larsen-Jeyte seconded the motion the financials as presented; all in favor (8); none opposed.

David Goodman approved the most recent bank reconciliation during the week of November 4, 2021.

Share Out on VSAS events: Aubrey Hawk's work with Roots of Empathy in our fifth grade classroom at VSAS was discussed. Kalima Kinney shared about the ahu at VSAS and some background information.

Envira Pod had some damage in two panels during shipping: this is being addressed.

Construction Committee Report: Permitting is still held up. Groundwork is underway. Septic tank arriving mid-December (approximately) but there are shipping/port issues affecting this.

Kalima Kinney and Tamar DeFries will work together on a plan for contacting Representatives about the permitting hangups.

Unfinished Business: January 22nd is the tentative Board Training date. Ad-hoc planning committee underway for Board Training.

New Business: Property prospects were discussed. Financial planning for purchase was discussed. Education has a zoning exemption.

Next meeting date/time: December 2, 2021 at 4:30PM.

Motion to adjourn: Matt Luera motioned to adjourn at 5:44 PM; Aubrey Hawk seconded the motion; all in favor(8); none opposed.

Minutes respectfully submitted by
Mara Saltzman
FVSAS Secretary

November 4, 2021 Draft/unapproved

December 2, 2021 approved

Addendum:

FVSAS/VSAS Board Meeting
Construction Notes (Subject to Change)
October 2021 (for November 4, 2021 Meeting)

Civil Construction.

Construction Updates.

Waterline and Roadway were the bulk of construction during October 2021. Roadway will remain gravel/dirt until building permit is issued, as electrical is tied to the building permit. Electrical will require trenching, as lines will be underground. Hence, it is not prudent to asphalt the roadway. The driveway entry area will also be repaved when the roadway is asphalted.

The **Septic Tank** purchased from Jensen Precast located on Oahu is in route and is expected to arrive mid- December 2021 (as of November 3, 2021).

Civil Construction has requested a general estimate pertaining to the amount/various sizes of **rock** requested.

Photo Journal. Please see attachment titled "October 2021 Photo Journal".

Engineering Partners (EPI).

Permit Update.

Request for Information.

On October 4, 2021, and October 19, 2021, the following RFI were submitted:

1. Building Permit Update (10/04).
2. The mobile kitchen "parking" area is not level. Do you have grading plans for this area? (10/04)
3. As currently drawn, the mobile kitchen would have to be backed in from the main road. This is problematic, as it won't allow for the kitchen to be mobile, as the "hitch" faces the road and should face the other direction. (10/04)
4. The utility lines run under the mobile kitchen. The thought is that the lines should run parallel to the mobile kitchen. (10/04)
5. Based on your description below, we will be using the drawing (Addendum 03) on the link below for the installation of site utilities and as shown, Portable Kitchen is deleted. Also, do you have an updated electrical drawing showing this note ", the note on B/E-101 should be revised from "stubout" to "receptacle or quick disconnect to monument". (10/19)
6. Per previous conversations, please confirm that the mobile kitchen hitch faces the portable (not the main road) and the pad area allows for the mobile kitchen to easily move in and out, along with being able to hook-up to utilities easily. (10/19)