

Approved FVSAS Minutes October 7, 2021

Board Meeting-Friends of the Volcano School of the Arts and Sciences

Call to Order: 4:33 p.m.

Present: Jeffrey Mermel, Melissa Fletcher, David Goodman, Matt Luera, Aubrey Hawk; non-members Tamar DeFries, Jessica Rojas, Lynn Melena, Jason Price, Kalima Kinney

Excused: Ian Cole, Bill Hamilton, Lorna Larsen-Jeyte, Mara Saltzman

Chairs report: Jeffrey Mermel acting chair in Ian's absence. Welcome Jason Price, maintenance director.

Approval of Minutes: **Matt Luera moves to accept 9/2/21 minutes as corrected. David Goodman seconds. All 5 vote yes.**

Financials: David Goodman has reviewed and approved bank statement and reconciliation for month closing August 31, 2021. P&L July through August 2021 presented. Balance sheet as of August 2021 presented. Atherton Grant: \$24k remains in first draw down; \$25k remain in second draw down, must spend by November 17, 2022. Kitchen GIA no change. Envira Pod donations beginning to come in. Timeline of spending of CIP money discussed.

David moves to accept the August 31, 2021 financials as presented by Jessica. Melissa second. All in favor.

Principal's Announcements, Q&A: Discussion re enrollment. Recruitment underway. Weekly COVID testing still underway. Discussion re GEER project, doing great.

Construction Committee: Updated construction schedule available. There have been multiple Requests for Information (RFIs), but now on track. Permit status still pending, no updates. Currently working on utility lines, grubbing & grading. Portables onsite, waiting on permit. Discussion re challenges with EPI, mahalo to Tamar.

Unfinished Business: Board Retreat discussed. Decided on Saturday, January 22, time 10 a.m. – 2 p.m. Location TBD but not on campus. Lynn will do a save the date.

New Business:

Next meeting: November 4, 4:30 p.m.

David moves to adjourn meeting; Aubrey seconds. Meeting adjourned 5:43 p.m.

Minutes respectfully submitted by

Aubrey Hawk, Draft 10-7-2021

Addendum:

FVSAS/VSAS Board Meeting
Construction Notes (Subject to Change)
September 2021 (for October 7, 2021 Meeting)

Civil Construction.

Fire Hydrant Cap. Completed per Inspector Henderson request. See Photo Journal.

Construction Schedule. See attached Construction Scheduled titled, "HVAS Ph2 Construction Schedule 090121" received on September 27, 2021.

Construction Updates. The following "Request for Information" were submitted to EPI:

1. Can you confirm the construction needs for the kitchen, as it is my understanding that the railings/metal handrails (and walkways) are no longer needed, because the kitchen was pulled from the building permit and redesigned for utility mount only?
2. The mobile kitchen "parking" area is not level. Do you have grading plans for this area?
3. As currently drawn, the mobile kitchen would have to be backed in from the main road. This is problematic, as it won't allow for the kitchen to be mobile, as the "hitch" faces the road and should face the other direction.
4. The utility lines run under the mobile kitchen. The thought is that the lines should run parallel to the mobile kitchen.

See EPI's responses below.

Photo Journal. Please see attachment titled "September 2021 Photo Journal".

Engineering Partners (EPI).

Permit. Per Brian Funai of EPI on:

September 2, 2021, "The permit still seems to be in review. The application is not appearing in my on-line viewport. Will However, as I mentioned, we are getting limited information on any status update as previous paper submitted plans are not being updated in the County system. We are caught in a kind of limbo because the County has not been able to catch up and enter the data from these paper permit submittals. let you know if we hear anything further".

October 4, 2021, "the status of the Building Permit has not changed".

Request for Information.

1. Can you confirm the construction needs for the kitchen, as it is my understanding that the railings/metal handrails (and walkways) are no longer needed, because the kitchen was pulled from the building permit and redesigned for utility mount only?

Response: Yes, that is correct. The only construction necessary is the utility connections. Without the need for a building permit, the kitchen trailer does not need the ramps, railings and guardrails. All it would possibly need is a set of portable steps to the entrance door. Please see attached revisions to delete kitchen trailer from the permit and changes necessary to utilities for temporary trailer connection. The kitchen trailer becomes a portable trailer so no permit is required but needs to have temporary connection to utilities.

Deleted “Kitchen Plans”. See attached documents titled:

- 2020-09-28 VSAS Final Bldg with DCAB Rev
- 2021-02-23 VSAS PH2 Electrical Add3 NS
- 2021-02-26 VSAS PH2 Plumbing Add3 S
- 2020-11-10_VSAS PH2_Civil_S
- 2021-02-12 VSAS PH2 Mechanical Add3 S

2. The mobile kitchen "parking" area is not level. Do you have grading plans for this area?

Response: Grading plan for the mobile kitchen, see civil page C-301.

3. As currently drawn, the mobile kitchen would have to be backed in from the main road. This is problematic, as it won't allow for the kitchen to be mobile, as the "hitch" faces the road and should face the other direction.

Response: Yes, mobile kitchen can (should) be turned around, so the hitch should face the parking lot. EPI via Brian will provide additional information pertaining to the "turnaround".

4. The utility lines run under the mobile kitchen. The thought is that the lines should run parallel to the mobile kitchen.

Response: “When you asked about the routing of the utilities, we realized that the revisions for permit on the civil drawings were not forwarded. We normally make changes to the paper plans by hand in order to expedite return and then update our CAD files. We apologize as in this case, we didn’t print a PDF to send as an update. Please see the revised civil drawings via the link below. The only change is that we provided a monument for the water and moved it along with the sewer cleanout closer to the sidewalk. Also, for the temporary electrical connection, the note on B/E-101 should be revised from “stubout” to “receptacle or quick disconnect to monument”. We tried getting a “plug” or quick disconnect from the trailer manufacturer but they advised that they do not supply that but it is something that can be supplied by electrician. The connection can’t be hard-wired as the County would then see it as permanent. The receptacle supplied would need to match nema rating supplied by mfr of the quick disconnect.”

See attached document titled, “2021-10-06 VSAS PH2 Civil Add3 S”.

