

Friends of The Volcano School of Arts & Sciences
Meeting Minutes
May 6, 2021
4:30 PM
Zoom Virtual Meeting
APPROVED MINUTES

4:00PM Document Review

Directors Present: Aubrey Hawk, Jeffrey Mermel, Mara Saltzman, David Goodman, Ian Cole, Matt Luera

Directors Absent: Lorna Larsen-Jeyte, Melissa Fletcher

Guests/Members Present: Lynn Melena, Tamar De Fries, Ted Pirsig

4:30 Meeting

Directors Present: Aubrey Hawk, Jeffrey Mermel, Mara Saltzman, David Goodman, Ian Cole, Kalima Kinney, Matt Luera, Melissa Fletcher (arrived 4:49pm)

Directors Absent: Lorna Larsen-Jeyte

Guests/Members Present: Lynn Melena, Tamar De Fries, Ted Pirsig, Jessica Rojas

Call to order: Ian Cole called the meeting to order at 4:35PM.

Welcome/announcements: Directors and members introduced themselves to the new VSAS Business Manager Jessica Rojas. Jessica Rojas introduced herself to the FVSAS board.

Minutes: Minutes from 4-1-2021 were presented. **Jeffrey Mermel motioned to approve minutes from April 1, 2021; Matt Luera seconded the motion; no discussion; all in favor (6); none opposed.**

Financials: Financials consisting of 3/31/21 Profit & Loss by Class, Balance Sheet, Kitchen GIA report, and Fund summary were presented. **David Goodman motioned to accept the 3/31/2021 financials; Jeffrey seconded the motion; no discussion; all in favor (6); none opposed.**

FVSAS received an invoice from EPI for work beyond the contract. The bill is over \$29,000 and there is less than \$3,000 left in the original contract. FVSAS needs to first inquire with EPI why they want so far over their contract. FVSAS may need to expand the contract with EPI.

CIP money should be released soon, now that government officials have fixed the problem with its release.

Melissa Fletcher motioned to authorize Jessica Rojas to have access to the FVSAS Board online banking account; David Goodman seconded the motion; no further discussion; all in favor (7); none opposed.

FVSAS has to increase the rent amount for buildings due to insurance increase of Old Volcano Road campus quonset buildings. FVSAS, but not the school, is able to procure insurance. Another option is for leaseholder, Peter Vana, of Old Volcano Road to procure the insurance. The increase of rent is contingent on the start of insurance policy. This has to be resolved by May 13th because lease is due to the Commission. Ted Pirsig got one insurance quote so far for FVSAS, which is under \$4,000.

Jeffrey Mermel motioned to authorize David Goodman, Treasurer, to procure insurance directly for the Old Volcano Road campus or to have FVSAS pay Peter Vana/Kavana Homes for the cost of the insurance at a cost not to exceed \$4,000 per year and to raise VSAS rent for the Old Volcano Road campus to cover the cost of the insurance at a total cost not to exceed \$12,000 annual rent (for a total increase of 4,000 annually) effective as of the date of the start of the insurance; Aubrey Hawk seconded the motion; no further discussion; all in favor (7); none opposed.

David Goodman moved to accept the 3/31/21 bank statement presented by Ted Pirsig; Ian Cole seconded the motion; no discussion; all in favor (7); none opposed.

David Goodman noted that he submitted the 2020 FVSAS tax return.

Ian Cole motioned to extend David Goodman's term as FVSAS Board Director and Treasurer; to extend Matt Luera's term as FVSAS Director; and extend Aubrey Hawk's term as FVSAS Director; Jeffrey seconded the motion; all in favor; none opposed.

The Directors named in the above motion were renewed for two year terms.

Aubrey Hawk finalized the FVSAS board survey and sent it to Kalima Kinney for finalization. Kalima will send it to Mara Saltzman to send out to the FVSAS board.

Recap of Covid Relief: Covid Relief fund is at approximately \$300. Federal assistance has helped families recently.

Next meeting date/time: June 3, 2021 4:00 pm document review and 4:30 pm meeting.

Motion to adjourn: Ian Cole motioned to adjourn; Aubrey Hawk seconded the motion; all in favor (7); none opposed.

Minutes respectfully submitted by
Mara Saltzman
FVSAS Secretary

May 6, 2021 Draft/unapproved

June 3, 2021 Approved