

**Friends of The Volcano School of Arts & Sciences**

**Meeting Minutes**

**July 2, 2020**

**4:30 PM**

**Remote Meeting on Zoom**

**APPROVED MINUTES**

Directors Present: Melissa Fletcher, Mara Saltzman, Matt Luera, Jeffrey Mermel, David Goodman, Lorna Larsen-Jeyte, Ian Cole, Kalima Kinney

Directors Absent: Aubrey Hawk

Guests/Members Present: Ted Pirsig, Lynn Melena, Tamar Defries

Call to order: Jeffrey Mermel called the meeting to order 4:40PM.

Minutes from June 4, 2020: Minutes were presented. **Melissa Fletcher motioned to accept revised minutes from June 4, 2020; Lorna Larsen-Jeyte seconded; all in favor; none opposed.**

**Melissa Fletcher motioned to include full referenced construction meeting notes as an addendum within the minutes; Mara Saltzman seconded; all in favor; none opposed.**

Financials: Financials consisting of 5/30/2020 Profit & Loss by Class, Balance Sheet, Kitchen GIA summary and Fund Balances summary were presented. A column for Covid-19 relief funds/donations column was added.

A team was formed to work on distributing covid-19 donations to families. Team: Melissa, Mara, Ted, Kalima

**Melissa Fletcher motioned to accept July 2, 2020 financials; Jeffrey Mermel seconded; all in favor; none opposed.**

Construction: Construction notes are attached as an addendum.

Groundbreaking: Aubrey may follow up with Tamar about needs for groundbreaking. Invitations are going out.

Kalima will send out invitation that Mara will forward to FVSAS board.

Nominations Committee: No nominations at this time.

New Business: Forest Service grant with resources and support for science projects is a possibility. If there is money involved in this grant, money may be held by FVSAS: a vote would be needed.

Next meeting date/time: August 6 4:30PM zoom preferred.

Motion to adjourn: **Ian motioned to adjourn at 6:23PM; Melissa Fletcher seconded; all in favor; none opposed.**

Minutes respectfully submitted by  
Mara Saltzman  
FVSAS Secretary  
June 2, 2020 Draft/unapproved  
Approved August 6, 2020

**Addendum:**

FVSAS/VSAS Board Meeting  
Construction Notes  
July 2, 2020

**Old Volcano Road**

EPI verified that the project will work directly with the Hawaii County DPW – Engineering/Traffic Division for the off-site improvements.

**Grading/Grubbing Permit**

No update. EPI has contacted DPW for a status update.

**Portable/Mobile/Trailer Kitchen Shipping**

No update.

**Building Permit Set**

The building permit set (portable classroom and kitchen) was submitted to DPW and confirmed on Tuesday, June 9, 2020. DPW had one inquiry to date that related to the flagpole, because

the plan calls out the existing flagpole to be relocated per the description of the school, but the flagpole is not shown in its new location – since it will be installed during the Master Plan phase.

### **DCAB**

The plans were submitted to DCAB on June 22, 2020 (Invoice # 2020-01409). Jean Tessmer of Space Options provided her review and comments on July 2, 2020. Document uploading to Dropbox.

### **Geotech**

Request for proposal from Kokua Geotech LLC was initiated for soil compaction test. EPI is also requiring information to support the structural plans.

### **Other**

- Contracts
- Groundbreaking