

Friends of The Volcano School of Arts & Sciences
Meeting Minutes
June 4, 2020
4:30 PM
Remote Meeting on Zoom
APPROVED MINUTES

Directors Present: Jeffrey Mermel, Mara Saltzman, Matt Luera, Lorna Larsen-Jeyte, David Goodman, Aubrey Hawk, Melissa Fletcher, Kalima Kinney, Ian Cole

Directors Absent:

Guests/Members Present: Lynn Melena, Ted Pirsig, Tamar Defries

Call to order: Jeffrey Mermel called the meeting to order 4:42PM.

Evotes from May, 2020:

Jeffrey Mermel moved that the Friends board accept the proposal quote for confirmation sampling, as presented in the May 13, 2020 Email from Silvia Barber to Kalima Kinney & Tamar Defries; Ian Cole seconded the motion; 7 in favor; 1 abstain.

Mara Saltzman motioned to accept April minutes presented in the evote; Melissa Fletcher seconded the motion; 7 in favor; 1 abstain.

Minutes from May 2020: Two corrections: Tamar was at the meeting and IRS form number is 990. **David made a motion to accept May 2020 minutes with edits; Jeffrey seconded; all in favor; none opposed.**

Financials: No financials this month are being presented because we are meeting one week early, and last month's financials are current.

Construction:

Tamar Defries reported on the following:

Permit has moved on the Planning Department; next DPW does final review.

A berm was discussed; the possibility in the future of a wall was discussed.

See attached construction notes dated June 4th, 2020.

Kalima Kinney reported on the following:

What if portable classroom and mobile kitchen are not installed when school opens? The work is to be done in such a way to allow students to access the current building at KKL.

Seth Warner may need an additional contract with FVSAS. **Lynn Melena will follow up with Seth and Tamar.**

School Transportation: The school is acquiring 4 used vans.

Nominations: none at this time.

Annual Meeting: planning put on hold.

Groundbreaking: Dependent on Covid-19 color-coding and Governor's proclamations. There may be travel restrictions affecting VIP guests. It can be partially virtual, with some people on site. Committee meeting for groundbreaking will be scheduled.

Harvest Festival: This year's Harvest Festival will not happen as an event because of Covid-19, but something can happen online virtually to raise donations. Donations can go to STEAM, research projects, high school equipment, or other areas needing funds.

Mask donations, especially child-size ones, are welcome. Disposable or washable. We are aiming for 200 masks.

Next meeting date/time: July 2, 2020 4:30PM.

Motion to adjourn: **Ian Cole motioned to adjourn at 6:02 PM; Aubrey Hawk seconded; all in favor; none opposed.**

Minutes respectfully submitted by
Mara Saltzman
FVSAS Secretary
June 4, 2020 draft/unapproved
Approved 7/2/2020

Addendum:

FVSAS/VSAS Board Meeting

Construction Notes

June 4, 2020

Grading/Grubbing Permit

SHPD letters provided with language similar to "no effects to historic properties" were submitted to EPI for submission to DPW. DPW received SHPD "no effect" letter from SHPD on May 29, 2020 (attached). Grading permit is being routed to Planning Department. The Planning Department and DPW are the two remaining agencies who need to review and approve the plans for permitting. EPI estimates three weeks for each agency.

Wall versus Berm

The berm will be installed during Stage One, rather than the wall called out in the Master Plan. EPI will conduct the necessary survey(s), design, and engineering work as required. This work will take place during Stage Two of the project.

Portable/Mobile/Trailer Kitchen

The portable/mobile/trailer kitchen is not built to be code compliant. The HVAC and insulation do not comply with the new energy codes. The HVAC matter will be addressed via natural ventilation (windows, doors, exhaust fan). The kitchen A/C system will not be shown and will rely on natural ventilation, so the HVAC requirements do not apply. The approach being taken by EPI via the building plan submission is to state that this is a "trailer converted to a kitchen" and insulation cannot be added to the trailer. EPI will "mark" as many boxes as possible to comply to the building codes and state not applicable related to codes that do not fit a "trailer converted to a kitchen". The message to DPW will be "it is a trailer and sold as a product as such. It would be impractical, if possible, at all, to obtain this product with all of the elements to meet the IECC (International Energy Conservation Code)".

If the building permit is approved/issued for the portable/mobile/trailer kitchen, the existing kitchen will be decommissioned. The Stage One building plans will provide details on the kitchen decommission (septic system disconnect and sinks removed/capped). If the portable/mobile/trailer kitchen is not permitted, the existing kitchen will remain.

Portable/Mobile/Trailer Kitchen Shipping

The trailer requires Ro-Ro shipping service—which stands for Roll-on/Roll-off, this is for cars, RV's and trailers. There has been some recent changes in this industry, limiting the carriers that offer this service. The sailing schedule is: earliest available space to reserve is a ship date of 7/11; ship time is 2 weeks; arrival to Hilo approximately 7/25.

Arrangements are being made to get the trailer to port for the previous sailing (to depart on 6/27), in the event of a cancellation – which is first come, first served if an opening does occur. Earliest standby sailing 6/27. Arrival in Hilo approximately 7/11.

Confirmation was made, so the trailer can get to the Long Beach CA port by 6/15 – which is the earliest they will receive the unit for a possible cancellation for the 6/27 sailing – if there is no space, it will automatically sail on the reservation for 7/11.

Plan is to decommission the existing kitchen, if the trailer is permitted. Otherwise, it will have to remain. Plans will demonstrate the decommission of the existing kitchen. Plans will show that the kitchen is disconnected from the septic system and sinks removed/capped.

Building Permit Set

The building permit set will be submitted to DPW on Friday, June 5, 2020. The permit could take upwards of 8 weeks. Covid-19 has impacted the turnaround at DPW. For example, a 48-hour quarantine on paper was issued, so submissions were not inputted into the system until after the 48-hour quarantine on paper.