

Friends of The Volcano School of Arts & Sciences

Meeting Minutes

May 14, 2020

4:30 PM

Zoom meeting

APPROVED MINUTES

Directors Present: Mara Saltzman, Aubrey Hawk, Lorna Larsen-Jeyte, Ian Cole, David Goodman, Matt Luera, Kalima Kinney

Directors Absent: Jeffrey Mermel, Melissa Fletcher

Guests/Members Present: Ted Pirsig, Lynn Melena, Seth Warner, Tamar DeFries

Call to order: Ian Cole called the meeting to order 4:34 PM.

Evote from April, 2020: Mara Saltzman motioned to move forward with the opening of a Friends of the Volcano School of Arts & Sciences Paypal account for fundraising; discussion centered on benefits of donations; **Mara Saltzman motioned to move forward with opening a Friends of The Volcano School of Arts & Sciences Paypal account for donations; David Goodman seconded;** no further discussion; **all in favor (8); none opposed.**

Minutes from April 2019: It was suggested that a change be made to clarify that Tamar's bill was paid from board-restricted building funds.

Mara Saltzman motioned to put minutes discussion and minutes vote on hold to allow for e-vote and compilation of Tamar's construction notes within the minutes; Aubrey Hawk seconded; all in favor; none opposed.

Financials: Financials consisting of April 30th, 2020 Profit & Loss by Class, Balance Sheet, Kitchen GIA summary and Fund Balances summary were presented. **Ian motioned to accept the financials, David Goodman seconded, all in favor, none opposed.**

Aubrey Hawk motioned to accept the IRS Form 990; Ian Cole seconded; all in favor; none opposed.

Paypal requires a physical address to open an account: they require an external institution to verify the address. The bank says too many Paypal accounts are linked to the FVSAS account from prior business.

FVSAS needs a Paypal account to donate money directly to families.

This is the time of year to contract with an auditor.

Construction Update: EPI is working with DPW. With two new portables, the master plan does not match so a site plan needed to be revised for the portable kitchen and classroom. **A letter stating no effects to historic properties is needed.**

Zendo Kern contract was sent to FVSAS Directors for vote, this contract is for work that would help put building permit through.

The Zendo Kern contract was shared with the Directors, specifying the retainer and limit on the cost of putting the permit through. A question was asked about his hourly rate.

Ian Cole motioned to accept Zendo Kern's contract with language that Tamar DeFries will provide to clarify the scope of his work; motion seconded by Matt Luera; all in favor; none opposed.

A retaining wall for managing erosion and flooding will require additional survey and engineering work and a bit more time in this stage. A berm might be an alternative. Some form of wall or berm is needed and is in the masterplan; a change order can allow a berm.

Jean comments from Space Options shared with the FVSAS Board in teamwork specifications and resolutions to some DCAB requirements. A portable, more cost effective ADA-compliant hand-washing station might be able to replace what is in drawing.

A letter from FVSAS is needed regarding the upcoming summer break from school and covid-19 school campus closure, so alternative routes on the project site are not needed.

Tamar will follow up with Civil Construction about installing temporary dust barriers around stage one construction.

Tamar will talk to Civil Construction about moving the storage containers.

If soil is not removed up front, there will be costs and policies that come into play over time from the Department of Health.

Proposed Integral Construction contract includes ongoing testing and removal of contaminated soil. **Directors will look at the proposed Integral Construction contract and hold an e-vote.**

Next meeting date/time: June 11th, tentatively at 4:30PM or possibly earlier in afternoon to accommodate the length of the agenda.

Motion to adjourn: **Ian Cole motioned to adjourn at 6:00PM; David seconded; all in favor; none opposed.**

Minutes respectfully submitted by

Mara Saltzman

FVSAS Secretary

May 14, 2020 Draft/unapproved

Approved 6/4/2020