

Friends of The Volcano School of Arts & Sciences
Meeting Minutes
March 12, 2020
4:30 PM
Keakealani Campus
APPROVED MINUTES

Directors Present: Mara Saltzman, David Goodman, Lorna Larsen-Jeyte, Ian Cole, Matt Luera, Kalima Kinney (ex-officio), Aubrey Hawk

Directors Absent: Jeffrey Mermel (excused), Melissa Fletcher (excused)

Guests/Members Present: Seth Warner, Lynn Melena, Tamar DeFries (by phone)

Call to order: Ian Cole called the meeting to order 4:35PM.

Welcome/Announcements: Welcome to Lynn Melena and Seth Warner as guests.

Minutes from February 13, 2020: **Ian Cole motioned to accept minutes with amendments to correct spelling typos; Aubrey Hawk seconded; all in favor; none opposed.**

Financials: Financials consisting of 2/29/2020 Profit & Loss by Class, Balance Sheet, Kitchen GIA summary and Fund Balances summary, February 2020 bank statement, and 3/2/2020 Reconciliation Detail were presented.

David Goodman motioned to accept financials; Matt Luera seconded; all in favor (6); none opposed.

Construction Update:

Kalima presented that Tamar said the contract is for the first phase, involving travel for Tamar or Bobby. Kalima had suggested revision regarding travel to state reasonable travel, which would be one to two times a month with daily photos and logs.

Soil testing process is two months, but we will know the results before then.

Seth Warner presented that he looked at options for temporary portable classroom placement. Seth presented that engineers suggested that the portables be grouped together by parking with ADA accessibility and an additional grease trap be added.

Stage One permitting being worked on now is for portables; Stage Two is for the whole campus. This involves DCAB review because it is a school, and includes ADA accessibility. Jean works for Space Options, and she has been working with Seth Warner and FVSAS on accessibility.

Tamar DeFries joined FVSAS meeting by phone at this point in the meeting.

Questions regarding Tamar's Contract: Who will be doing log and photos on site? The contractor would be doing these. What might need to be outsourced beyond contract? Tamar DeFries said all the people are in place to fulfill obligations and move the project forward. Tamar recommended getting bids for archeological monitoring at this time and to have an archeological monitor on site. How might these change in the next big phase; should FVSAS plan for procuring an onsite construction manager role? Tamar says no. Tamar or Bobby will be onsite a couple times a month in this phase, will this increase in the next phase? Tamar said it would be the same, not increase in the next phase. Tamar is not in favor of doing an hourly rate contract so she is offering a monthly retainer contract.

Ian Cole motioned to accept Tamar's contract for Stage One; Matt Luera seconded; no further discussion; **all in favor (6); none opposed.**

Matt Luera motioned to have Kalima Kinney sign off on administrative correspondence that is not monetary; Lorna Larsen-Jeyte seconded; no further discussion; **all in favor (6); none opposed.**

Construction Team Meeting Report: Construction Team Minutes can be forwarded to FVSAS Directors. Portables will be temporary; FVSAS will be forwarded information about using temporary, affordable materials. This is to enable classes to start using student portables in August. Seth Warner spoke about working under EPI for the rest of the project, because EPI has the professional licenses to stamp the drawings. Seth Warner said there is a general schematic for fire suppression, but there has not been feedback yet from the fire department. Eighty percent of the drawings are done. Some will need to be completed by Seth and EPI.

For permitting for Stage One, grading grubbing permit is turned in; septic and portable will be put in next. A whole building set for the whole campus goes in August 2020.

Soon the paint, flooring, fixtures, etc will need to be selected, some of these need to be ADA compliant. Maintenance of paint/color is a factor.

Groundbreaking: There was a beautiful blessing on March 3, 2020 by Kaho'okele Crabb. The plan is to have two more blessings: one when soil is touched and one at the groundbreaking event. A rock will be placed by Kaho'okele which will get mixed into construction soil.

The Groundbreaking Event will have founders, boards, funding organizations, dignitaries invited as guests. It will be held Saturday, July 25th at 11:00AM. The annual meeting will not be done in conjunction with this. Different, special groups will move dirt with shovels. Media will be invited. A letter to immediate neighbors is being worked on. Tamar has given pointers based on a groundbreaking held on Lanai.

Dogs on campus: Aubrey informed some people in the community and Jeffrey Mermel is planning on talking to other dog people in the community. The no dogs policy went in VCA news. Signage might be helpful.

Lynn Melena can help set up zoom remote meeting with her account, if necessary.

Next meeting date/time: April 9, 2020 at 4:30PM.

Annual meeting Date: postponed

Motion to adjourn: **Matt Luera motioned to adjourn at 5:55PM; Ian Cole seconded; all in favor; none opposed.**

Minutes respectfully submitted by

Mara Saltzman

FVSAS Secretary

March 12, 2020 Draft/unapproved

April 9, 2020 approved